

PARTICULARS CONCERNING APPLICANTS

(a) Particulars of courses of theological study, qualifications, training and experience are as follows. If you are a Catechist, Church Army Student or Student Youth Worker state what year you are currently in.

.....
.....
.....

(b) I have attached copies of degree(s), certificate(s) or diploma(s) where possible.

(c) I consent to the above information being collected, used and disclosed by the Archbishop's office for the purpose of that office and in particular to authorise me to the above position. I also consent to the information in Section A being published in the Year Book of the Diocese of Sydney and any update or further edition of the Year Book.

(d) I have completed and provided to the minister or appropriate nominator a prohibited employment declaration (Attachment 5).

A copy of the Archbishop's office Privacy Statement can be found at <http://www.sds.asn.au/site/103311.asp>

Applicant's Signature Date:

SECTION B Approval of Application (in the case of Applications by a person for a paid position)

I hereby support this application and undertake that the said lay person will be paid a stipend not less than the minimum stipend for that person, ie \$ per annum; a travelling allowance in accordance with the diocesan scale/a travel benefit in lieu; housing/a housing allowance/benefit in lieu (*delete which is not applicable*).

The position as a is to be full-time/part-time and is to commence on and if part-time will be for days per week.

I confirm that a working with children check employment screening request form (Attachment 6) has been submitted to the Commission for Children and Young People, a clearance response letter has been received and a reference check has been conducted with previous employers.

The signature of the Appropriate Nominator Date:

Office:

NOTE: For the purpose of this application the "appropriate Nominator" is as follows:

- (a) Where the applicant is to be authorised to minister in an ecclesiastical district: **the Minister** thereof.
- (b) Where the applicant is to be authorised to minister within the Diocese on behalf of, or employed by a diocesan organisation: **the Chief Executive Officer of the organisation.**
- (c) Where the applicant is to be authorised to minister in the Diocese other than under (b) above: **an Assistant Bishop.**
- (d) Alteration to employment conditions to be advised to the Registry.

SECTION C Approval of Application (in the case Applicants by a Parish Reader)

This application has been approved by:

- (i) The Minister and the parish council in which the church where the applicant customarily worships is situated or, if in a parochial unit having only one church there is no parish council, by the minister and churchwardens of the church which the applicant customarily attends.

Minister's Signature Date:

or alternatively by

- (ii) Two clergymen in Priest's Orders licensed by the Archbishop to officiate within the Diocese and two Lay Persons who are confirmed members of the Anglican Church of Australia.

.....
CLERGYMAN

.....
LAY PERSON

.....
CLERGYMAN

.....
LAY PERSON

Archbishop's Office Use only

Screening Questionnaire received Date:

Chaplain for Readers Signature Date:

Bishop's Approval

For the period of or for the term of appointment whichever is earlier (*minimum 3 years, maximum 5 years*)

Bishop's Signature Date:

Any other conditions to the Authority

.....
.....
.....